

INTERNATIONAL STUDY CENTRE

My Induction Programme

September 2019

US

UNIVERSITY
OF SUSSEX

Welcome to the University of Sussex International Study Centre.

We are delighted that you have chosen to study with us and look forward to welcoming you onto your course.

Your induction week begins on **23rd of September**.

If you are **International Year One** student, please arrive at the International Study Centre (ISC) for Registration on **23rd September at 9.00am**.

If you are an **English Pre Masters, English Language Preparation, Pre Masters or an International Foundation Year** student, you can still arrive at International Study Centre (ISC) on **23rd of September** to collect your Visa BRPs and attend campus tours, but your Registration will be on **Tuesday 24th September at 9.00am**.

Your Induction Week is a great opportunity for you to get to know your peers and make new friends, and to meet the University of Sussex ISC staff, so please ensure that you attend all sessions.

Please ensure that you complete the registration process promptly and enjoy a smooth start to the new academic year.

If you have any questions or require assistance during your first week please contact us:

Address:	Important contact numbers	
University of Sussex International Study Centre, Friston Bulding, Falmer, Brighton, BN1 9SP	Student Services	+44 (0) 1273 876931
	Emergency Number	+44 (0) 7824 370181

Welcome Week Timetable

Your Welcome Programme is designed to help you settle into life at the International Study Centre, so that you are ready to begin your studies.

Monday 23rd September		
9.00am -10.30am	Registration and completion of check list Campus Tours	Compulsory for all ISC students
10.30am -12.00pm	Registration and completion of check list Campus Tours	Compulsory for all ISC students
12.00pm - 2.30pm -	Registration and completion of check list Campus Tours	Compulsory for all ISC students
2.30pm - 4.00pm	Registration and completion of check list Campus Tours	Compulsory for all ISC students
4.00pm – 5.30pm	Registration and completion of check list Campus Tours	Compulsory for all ISC students

Tuesday 24th September		
9.00am -10.30am	Registration and completion of check list Campus Tours Drop In Sessions	Compulsory for all ISC students
10.30am -12.00pm	Registration and completion of check list Campus Tours Drop In Sessions	Compulsory for all ISC students
12.00pm - 2.30pm -	Registration and completion of check list Campus Tours Drop In Sessions	Compulsory for all ISC students
2.30pm - 4.00pm	Registration and completion of check list Campus Tours Drop In Sessions Introduction to English	Compulsory for all ISC students

Wednesday 25th September		
10.00am -11.00am	Drop In Sessions	Compulsory for all ISC students
11.00am -12.00pm	Drop In Sessions	Compulsory for all ISC students
12.00pm - 1.00pm	Drop In Sessions	Compulsory for all ISC students
2.00pm – 3.00pm	Drop In Sessions	Compulsory for all ISC students
3.00pm – 4.00pm	Drop In Sessions	Compulsory for all ISC students
4.30pm	ID Card Collection	Compulsory for all ISC students

Thursday 26th September		
9.00am -10.00am	Introduction to AES IELTS Registration	Compulsory for all ISC students
10.00am -12.00pm	Introduction to IRID Introduction to Film & Media Introduction to Engineering Introduction to Computing & Life Science Introduction to Business & Meet the Tutors	Compulsory for all ISC students
12.00pm - 2.00pm -	Introduction to IRID Introduction to Film & Media Introduction to Engineering Introduction to Computing & Life Science Introduction to Business & Meet the Tutors	Compulsory for all ISC students
2.00pm - 3.00pm	Under 18 registration	Compulsory for all ISC students
4.00pm – 5.00pm	Introduction to AES ID Card Collection	Compulsory for all ISC students

Friday 27th September		
9.00am -11.00am	University Talks Security & IT Introduction Support Desk Introduction	Compulsory for all ISC students
11.00am -1.00pm	Introduction to IRID Introduction to Film & Media Introduction to Engineering Introduction to Computing & Life Science Introduction to Business & Meet the Tutors	Compulsory for all ISC students
2.00pm – 5.00pm -	Social Activities	Compulsory for all ISC students

Friday 27th September

4.30pm	ID Card Collection	Compulsory for all ISC students
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Please note: This timetable is subject to change in the lead up to induction week and therefore is an example of what you should expect. Please refer to your timetable which you will receive on your first day at the ISC.

Pre-Arrival Study Materials

Who are these study materials for?

The pre-arrival study materials are for all students who will be joining and International Foundation Year at University of Sussex International Study Centre.

What are the study materials?

- The pre-arrival materials are hosted on a virtual learning platform, Study Smart
- They will introduce you to the academic language and culture of Higher Education that you may encounter at your centre and help you prepare for the start of your studies
- They will help guide you through the key skills you will need in academic writing, reading, listening and speaking to help you be successful in your studies, giving you practice and tips on how to improve
- The materials include an English test which you should complete before your arrival. This is a short online assessment which will help your tutors understand your level of English so that they can better support you with your learning when you arrive.
- They provide useful information and links about studying and living in the UK.

How to access:

You can access the materials through our online learning platform, Study Smart, by following this link:
<http://studysmart.studygroup.com/>

Username: Student ID – 7 digit number which can be found at the top of your offer letter or confirmation of enrolment.
Password: Your date of birth – 8 digits in the format xx/xx/xxxx, excluding slashes (e.g. 5th of December 1990 would be 05121990)

Please note that it can take up to 24 hours after you confirm your place for your account to become active. If you are unable to log in or have any trouble accessing the course then please contact the

[Sussex ISC Central Student Support Team](#)

WIN A

PARTY

FOR YOU + YOUR FRIENDS

Share your first experiences of studying abroad for a chance to win!

Share your pictures of moving in, exploring the city and making friends and boost your centre's chance to win. Use the tags below when posting photos and videos on social media about your first few weeks here.

The centre with the most posts shared by **24th October** will win a party hosted by us.

Remember, be creative and be yourselves: enjoy the opportunity to have fun with your classmates and make new friends along the way!

 @iscsussex

 #MySussexStory

Police Registration

Registering with the Police, what does this mean?

You may be required to register with the police upon arrival to the UK if you hold a passport from the list of nationalities below. This will also be listed on your visa in your passport and will state that you must register with the police within 7 days of arriving in the UK (if you applied for a visa outside the UK) or if you have been issued a new Biometric Enrolment Permit if you applied for a new visa inside the UK.

Who needs to register?

You will need to register with the police if:

- you are 16 or older
- your visa or permission to stay in the UK is longer than 6 months
- you are a national of one of the below:

Afghanistan	China*	Kazakhstan	Oman	Tajikistan
Algeria	Colombia	Kuwait	Palestine	Tunisia
Argentina	Cuba	Kyrgyzstan	Peru	Turkey
Armenia	Egypt	Lebanon	Qatar	Turkmenistan
Azerbaijan	Georgia	Libya	Russia	United Arab Emirates
Bahrain	Iran	Moldova	Saudi Arabia	Ukraine
Belarus	Iraq	Morocco	Sudan	Uzbekistan
Bolivia	Israel	North Korea	Syria	Yemen
Brazil	Jordan			

*If you're a student who holds a passport issued by the Special Administrative Region of either Hong Kong or Macao is classed as a Chinese national and needs to register.

How to register

You will need to take the below documents and information to the police station for your area.

- £34 for the registration fees
- 2 recent [passport size colour photographs](#)
- your passport
- your visa "vignette" (sticker in your passport), if you applied outside the UK
- the letter you got from the Home Office when your application was approved, if you applied inside the UK
- your [biometric residence permit](#), if you have one

You will receive a police registration certificate once you have successfully registered with the police. Please keep it while your visa is valid. If you lose your certificate please contact your local police station and they will tell you what to do.

If you failed to register, your visa might be at risk as it is a condition of your visa in the UK. Failure to register in time could impact on any visa applications in the UK in future.

Updating your details

You need to inform the police if any of the information you gave to the Police has changed. (for example a new visa granted, a passport number and/or a new contact address etc.)

If you are studying outside London – please contact the local police station about registration

If you are studying within London – please check the process from [Overseas Visitors Records Office \(OVRO\)](#) about registration